

Xingxing Song

6101 Essex house square, Alexandria, VA
301-318-8080 xingxingsong423@gmail.com

Certification:

Maryland State Teaching Certificate in Chinese Mandarin

Dec. 2014

Education:

01/2013– 01/2015

College of Education, University of Maryland-College Park

Major: Teaching Chinese as second language

Degree: M.Ed

02/2008– 12/2011

Guanghua School of Management, Peking University, Beijing, China

Major: Business Administration

Degree: MBA

09/1999-07/2003

Department of Computer Science, Shanghai Maritime University, Shanghai, China

Major: Information Management and Information System

Degree: Bachelor

Teaching Experience:

Intern Mandarin teacher,

Aug.2014—Dec.2014

7th-9th grade, Crossland High School, MD

- Developed and implemented daily and unit lesson plans, administered tests and evaluations, and analyzed student performance;
- Fostered a classroom environment conducive to learning and promoting excellent student/teacher interaction;
- Participated in faculty and parent conferences.

Chinese Language teacher,

Feb. 2014---Present

1st grade, After school program, Abingdon Elementary School, Arlington, VA

- Developed and implemented daily and unit lesson plans, administered tests and evaluations, and analyzed student performance;
- Fostered a classroom environment conducive to learning and promoting excellent student/teacher interaction;

Chinese Language teacher,

Sep. 2013---Present

5th grade, Rockville Chinese School, Potomac, MD

- Developed and implemented daily and unit lesson plans for American Native speakers, administered tests and evaluations, and analyzed student performance;
- Designed Chinese cultural lessons/activities;
- Fostered a classroom environment conducive to learning and promoting excellent student/teacher interaction;
- Participated in faculty and parent conferences.

Student teacher,

Mar.10, 2014---Present

6th-9th grade, After school program, German School, Potomac, MD

- Developed and implemented unit lesson plans of public speaking, administered tests and evaluations, and analyzed student performance;

Student teacher,

Mar.17, 2014--present

1th-3th grade, After school program, German School, Potomac, MD

- Developed and implemented unit lesson plans of LEGO learning, administered tests and evaluations, and analyzed student performance;

Professional development training:

Teacher participant,

June.16-July4, 2014

7th-12th grade, STARTALK Chinese Language teacher program, University of Virginia, VA

- Acquire knowledge about teaching approaches and methods
- Develop skills in critical analysis of pedagogical approaches
- Get feedback and reflect on my own teaching
- Sharpen observation skills
- Reflect on my own teaching philosophy

Volunteer teacher,

June.30-July 25, 2013

K-5th grade, STARTALK Chinese Language student program, Huayuan Chinese Academy, MD

- Co-teach and help lead teacher to organize classroom activities;
- Design classroom management.
- Lead a trip field to Chinese Embassy and National Zoo.
- Help lead teacher to rehearsal final performance.

Classroom Observation, Feb.2014—Present (20 times in total)

April.4-May.30, 2014

- 9th-11th grade, Winston Churchill High School, Potomac, MD: Observed two level Chinese Classes
- 1st-6th grade, Potomac Elementary Immersion Chinese program in MCPS, MD: Observed all grades

National Chinese Language Conference (NCLC), Boston, MA,

April.7 -9, 2014

Other Related Experience:

WALL STREET ENGLISH TRAINING CO., LTD. (In China)

April 2012-Dec. 2012

➤ **Center Director Trainee**

This position required me to be responsible for the successful operation of a study center; gave guidance to the course consultants for daily sales activities to ensure sales targets; maintained service standards and built relationship with students; guaranteed center staff headcount, improved center staff's professional qualifications through training, coaching, and continuous cooperation with WSE HR Team.

➤ **Trainer**

April 2012-Dec. 2012

Teaching business Chinese to foreign teachers

Other Non-related Experience:

CHINA MOBILE GROUP CO., LTD. SHENZHEN BRANCH

Aug. 2003-Dece. 2010

- Trainer May. 2005- June. 2010
Course writing and teaching of classes; topics including customer service, attitude adjustment, marketing skills, customer relationship management, 3G products, new service training, etc
- a) May 2005—Mar. 2006 Shenzhen China Mobile. Class time: 192 hours. Trainee satisfaction: 96%.
- b) May 2006—Jan. 2009 Guangdong China Mobile. Class time: 576 hours. Trainee satisfaction: 98%
- c) Jan. 2009—June 2010 Beijing head office - 3G Products. Class time: 282 hours. Trainee satisfaction: 99%
- Self-Marketing Channel Operation Supervisor Sep.2009- Dec. 2010
- 3G Product Supervisor Apr. 2008- Sep. 2009
- Store Manager Feb. 2005- Apr. 2008
- Store Supervisor Aug. 2004- Feb. 2005
- Retail Worker Aug. 2003- Aug. 2004