

## TEACHING EXPERIENCE

### **Suffern Middle School / Suffern Senior High School**

*Chinese Teacher*

**Suffern, NY**

*September 2009- Present*

- Create and design curriculum for the Chinese program in both schools
- Create University-level Chinese class at the high school level in collaboration with SUNY-Albany
- Prepare daily lessons for students in **grades 6-11** (level 1 to 6) in regular level and honors level
- Recognized as one of 100 **Confucius Classrooms** in the nation
- Advisor for Chinese Honor Society and Chinese Heritage Club
- **Tenure recognition** from Ramapo Central School District

### **Middlebury-Monterey Language Academy**

*Chinese Teacher*

**Oberlin, OH**

*June – August 2010*

- Taught intermediate level Chinese students daily for three hours in **an immersion setting**
- Designed and created two cultural electives and teach them in an immersion setting

### **University of Virginia Center**

*Chinese Teacher*

**Shanghai, China**

*May–July 2007 & May–July 2008*

- Prepared lessons for university students studying second and third-year Chinese, 10 hours/week
- Presented the methodology of teaching activity and culture class to 33 pre-service teachers

### **Council on International Educational Exchange (CIEE)**

*Chinese Teacher*

**Shanghai, China**

*September 2007 – May 2008*

- Taught Advanced-Intermediate level Chinese and Business Chinese for university students (Fall 2007)
- Taught beginning level class (Spring 2008)

## RELATED EXPERIENCE

### **Department of Teaching and Learning, New York University**

*Research Assistant*

**New York, NY**

*October 2008- June 2009*

- Examined, collected and organized resources from databases; Assisted with conferences and developed online surveys

### **University of Virginia Center**

*Assistant Program Director*

**Shanghai, China**

*May–July, 2008*

- Supervised trip itineraries, eating, and living; Coordinated language practicum; developed extra-curricular classes

### **Council on International Educational Exchange (CIEE)**

*Tutor Coordinator*

**Shanghai, China**

*January 2006 – May 2008*

- Coordinated eighty tutors and arranged tutor interviews/training/evaluation; Negotiated student-tutor conflicts

*Resident Assistant*

*January 2006 – August 2007*

- Lived with CIEE students and helped students adjust to cultural conditions facilitated cross-cultural exchange

### **United Nations Development Program, Special Unit for South-South Cooperation**

*Conference Assistant*

**Shanghai, China**

*May - October 2006*

- Developed presentation on 2006 Global South Innovation and Capital Markets Summit and Exposition; Developed presentation for the keynote speakers in The Global South Development Forum.

### **Department of East Asian Studies, New York University**

*Assistant Editor*

**New York, NY**

*December 2008 - January 2009*

- Researched and compiled materials for the book project "The Essential Chinese Language Teaching Sourcebook"

### **Shanghai Media & Entertainment Group**

*Editor/Translator*

**Shanghai, China**

*March - June 2005 & 2008*

- Edited the Shanghai Film Festival Catalogue for **The 8<sup>th</sup> and 11<sup>th</sup> Shanghai International Film Festival**; Served as personal interpreter for the chairman of the judging panel

## EDUCATION

**New York University**, M.A. in Foreign Language Education with NY Teacher Certification, GPA: 4.0, August 2009

**East China Normal University**, B.A. Applied Linguistics and Translation, GPA: 3.9, June 2006

**Honors** Kappa Delta Pi Honor Society in Education (2009); Shanghai District Outstanding Graduate (2006); Government sponsored Outstanding Student Award (2003-2006); Top Student Award (2002-2005); ECNU Exceptional Student Award (2003-2006); Shanghai District Excellent Student Award (2004); School-wide English Speech Contest 1<sup>st</sup> Award (2004)